

ANNEXURE-I

**VACANCY NOTICE FOR ENGAGEMENT ON CONTRACTUAL BASIS FOR INDIAN
BANK PROJECT OF RAILTEL.**

S.N.	Parameter	Description
1.	Name of Post	As detailed in Annexure-II
2	Scheme of Selection:	Interview
3	Crucial date for determining eligibility:	Closing date (for submission of Application) – 20.03.2024
4	Remuneration	As detailed in Annexure-II
5	Location (Interview)	RailTel Corporation of India Limited 4 th Floor, E.V.R.Periyar High Road, Office of the Chief Administrative Office, Southern Railway, Egmore, Chennai, Tamil Nadu- 600008
6	Age	Minimum 24 years and maximum 50 years.
6.1	<i>Relaxation for Departmental candidates of RCIL/REL:</i>	Candidates who are serving RailTel Corporation on last date of submission of application as regular employees or direct contractual executives / outsourced personnel and have put in minimum 3 years' service (continuous or in broken spells) as on last date of submission of application shall be eligible for upper age relaxation equal to the length of their working experience in RailTel/REL, in addition to any other relaxation as applicable. This relaxation in age is subject to the condition of the candidate continuing in RailTel Corporation's / REL's service till the offer of appointment is issued on their empanelment for appointment in RailTel Corporation.
7	Important Dates	Last Date of Submission: 14 days from the date of publication of vacancy notice.i.e 12.03.2024
8	Terms & Tenure of employment	Contractual. Initially up to 31.12.2025 and, extendable based on work requirement and performance. The tenure of engagement may be terminated earlier due to Non-availability of work, performance of concerned executive or due to administrative reasons at the discretion of Competent authority.
9	Eligibility (Educational qualification and experience)	As detailed in Annexure-II
10	Medical Standards:	After empanelment, candidates will have to pass the requisite medical standards conducted by medical authority appointed by RailTel Corporation of India to ensure that candidates are medically fit to carry out duties connected with the post. Candidates who fail to meet the medical standards will not be allowed appointments.

11	Resignation:	Three months prior notice shall be required before seeking resignation from RailTel Corporation. One-month emoluments will be deducted for defaulting notice period from the employee.
12	How to Apply:	Candidates are required to apply through post/courier only by duly submitting all the required documents. No other means /mode of submission of applications will be accepted under any circumstances. To: Group General Manager, RailTel corporation of India Ltd, 4th Floor, E.V.R. Periyar High Road, Office of the Chief Administrative Office, Southern Railway, Egmore, Chennai, Tamilnadu – 600008.
13	Travelling Expenses:	No Travelling expenses will be paid to the candidates for appearing in screening/interaction.
14	Verification of documents:	The candidates should attach self-attested copies of the following documents with the application and should also produce these in original, if they are called for interview/screening/interaction: a) Matriculation Certifications (for age proof). b) Certification and mark-sheets in support of the required educational/professional qualifications/ Certifications. c) Certifications in proof of experience, clearly indicating the length and field of experience. d) Caste certification (in case applicant belongs to SC/ST/OBC (non creamy layer). e) Copy of the appointment letter in support of appointment to the post in the organization in which currently working along with valid Identity Card/current pay slip issued by the company. f) Photo I.D. Proof and address proof (Passport/Aadhaar Card/Driving License/PAN Card/Voter I.D Card) issued by Central/State Govt. g) “No Objection Certificate” if the candidates is working in any Govt./PSU, attached or subordinate organization or any public body substantially funded by the Govt. Note: (i) The onus is on the candidates to prove with valid documents that all the information submitted by them in the on-line application is true. (ii) The candidates should bring all certificates in original for verification on the day of interview.
15	Background check:	In case of selection on the above-said post, such selection / appointment on the post shall be provisional, subject to verification of character and antecedents of the candidate and verification of caste certificate and other documents submitted by the candidate and subject to his/her meeting the requisite medical standards for the post and other requirements applicable for appointments under the Central Govt. /PSUs.

16	Mode of communication:	Any corrigendum to this notice/ further information/ details regarding applications or applicants / any other information regarding schedule of examinations or interviews/ call letters for interview/ notices / results /panels shall be posted only on the official website of RailTel Corporation of India Limited (www.railtelindia.com). No publication in any other media will be made. Therefore, the candidates are advised to keep updating themselves by checking the official website of RailTel frequently.
17	Information under RTI Act:	Any Application under RTI act seeking any information will not be entertained till the completion of the entire recruitment process.
18	GENERAL:	<ol style="list-style-type: none"> 1. RailTel Corporation will not be responsible for any inadvertent errors of any sort in this vacancy notice and reserves right to correct such errors 2. After submitting the application, any request for change in email and address will not be entertained. 3. The decision of RailTel in all aspects pertaining to the application, its acceptance or rejection, conduct of examination/interview and at all consequent stages culminating in selection or otherwise of any candidate shall be final and binding on all concerned. RailTel reserves its right to alter /modify any condition laid down in this vacancy notice or any backend process for conduct of selection during its various stages as warranted by any unforeseen circumstances arising during the course of this process or as deemed necessary by RailTel at any stage. 4. The legal jurisdiction will be New Delhi in case of any cause.
19	WARNING:	Beware of touts / job racketeers trying to deceive by false promises of securing job in RailTel either through influence or by use of unfair and unethical means. RailTel has not authorised any person or any agency for any action on its behalf for interacting with candidates in relation to this recruitment. Candidates are advised to visit only the official website of RailTel Corporation (www.railtelindia.com) and beware of fake websites and social media contents put up by the unscrupulous elements.